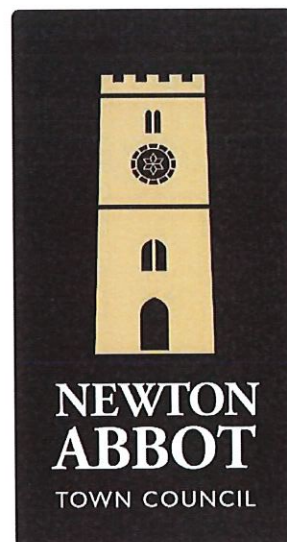


Newton Abbot Town Council

Larger Grants Scheme



For applications over
£1000.00

THE APPLICATION FORM

Name of Group Applying	Citizens Advice Teignbridge
Contact Details for this Application	
Name	Vincent Willson
Position in the Group	Chief Officer
Contact Address (Including Post Code)	36- 38 Market Walk Newton Abbot Devon TQ12 2RX
Telephone	07903 776012
Email	vincent.willson@citizensadviceteignbridge.org.uk
Are you a registered charity?	Yes
If so, please give your number	900012
It is not essential to be a registered charity to get a grant under this scheme	
<p>Tell us about your group, what does it do?</p> <p>Citizens Advice Teignbridge provides free, confidential and impartial advice to everyone, whoever they are and whatever problem they face, on their rights and responsibilities. Our goal is to help people find a way forward and to campaign for change on the issues affecting people's lives. We help people solve a broad range of issues, many about money, benefits, housing, and employment and are at the forefront of assisting people to cope with the steep rise over recent years in the cost of living. We value diversity, promote equality and challenge discrimination. In addition to generalist advice on these matters, we provide specialist advice on energy and benefits and legal advice on family law. We host a Healthwatch champion who assists with issues arising after contact with health services. People accessing our general service have access to the added value of these and other specialist advice services. Our office is based in Newton Office and we have outreaches in other locations across Teignbridge.</p>	

Does your project/organisation have a social media/website presence?

Website: www.citizensadviceteignbridge.org.uk

Facebook: www.facebook.com/citizensadviceteignbridge

Twitter X twitter.com/TeignbridgeCAB

Instagram: www.instagram.com/citizensadviceteignbridge

How will you publicise the Newton Abbot Town Council grant?

Details of our funders are provided in printed and digital media and through our annual report, financial statements, and on our website. We also provide information about our funders when giving talks to organisations. When making applications for funding or when meeting with individual existing funders we frequently provide information about our other funders.

How will you spend the funds? How will it benefit the people of Newton Abbot?

(Please see the useful questions page for suggestions about information to include).

Please see the attached report of the work we have undertaken for Newton Abbot residents from 1 April 2023 to September 2024. We hope to be able to continue to provide this service in the coming year. As our report demonstrates, many residents of Newton Abbot are struggling with the cost of living and need help we provide to manage their money, maximise their income and avoid indebtedness. The stability of our core service, achieved with the support of grants such as those that the town council has provided in the past, also enables to engage in one off projects such as our recent Pension Credit take up work which has raised awareness of this benefit and helped people to claim it in time to qualify for a winter fuel payment.

(You can continue on a separate sheet if needed)

Sustainability Plan

As a local charity we are dependent on grant funding as our main source of income. Last year we received financial support from Devon County Council, Teignbridge District Council, and some of the district's Town and Parish Councils, including Newton Abbot Town Council, to support our core service. We also apply to a range of statutory and non-statutory grant making organisations, that separately and entirely fund specialist projects and contribute to our core service. With the current challenging funding environment, where many grant making bodies have fewer funds available, we are also working to secure closer relationships with local commercial businesses, through organisations such as Rotary, to try to establish a wider income base. Our funders invest in the impact of our service. When we help people to solve their problems, we create financial value. This means that we save the Government and society money by stopping problems that are, or will become, costly to fix. Being able to demonstrate our impact, and by maintaining the quality of our service, which is audited annually, we have been able to attract the funding to maintain our service. We will continue to work

to ensure that we have the necessary funding in place. Unlike many other organisations, our advice meets the Advice Quality Standard and we are accredited by the Financial Conduct Authority.

Safeguarding

Where appropriate please provide us with a copy of the project/organisation’s safeguarding policy with reference to children and vulnerable adults. *(attached)*

Copies of our safeguarding policies accompany this application.

<p>Please give estimated dates for</p> <p>Project start?</p> <p>Project end?</p>	<p>Start - Ongoing</p> <p>End - Ongoing</p>
<p>How much will the project cost?</p> <p>How much is your grant request?</p> <p>How will you raise the rest?</p> <p>Will the project receive match funding – please provide details</p> <p>What other grants have been given or refused for the same project?</p>	<p><i>Please see attached report</i></p> <p>£5,500</p> <p><i>Please see attached report</i></p> <p>£5,500</p> <p><i>Please see attached report</i></p> <p>Please see our accounts for full details of our funding sources.</p>

Please provide projected income and expenditure with a breakdown of the costs involved in your project.

The projected deficit of £84,000 is scheduled to be covered by unrestricted reserves with the result that, by 31 March 2025, it is projected that reserves will reduce, in line with internal policy, to the level required for 4 months' operating costs.

Income	£172,259
Expenditure	
Salaries	£158,183
Staff & Volunteer costs (travel, training, welfare)	£9,765
Office costs	£33,861
Premises costs	£38,956
Governance costs	£10,556
Other costs	£5,161
TOTAL:	£256,482
Surplus/Deficit	-£84,223

Total income	£611,985
Total expenditure	£608,348
Annual profit or loss	£3,637
Total unrestricted funds in your bank	£237,140*
<i>(This is money that is not earmarked for a special purpose, and which you are free to spend as you choose).</i>	<i>*Figure as at March 2024. Covered 4 months total operating expenditure, in line with internal policies and procedures.</i>

YOU MUST SEND US A COPY OF YOUR LAST ACCOUNTS AND YOUR CONSTITUTION

Bank Account Details

Account Name

Citizens Advice Teignbridge

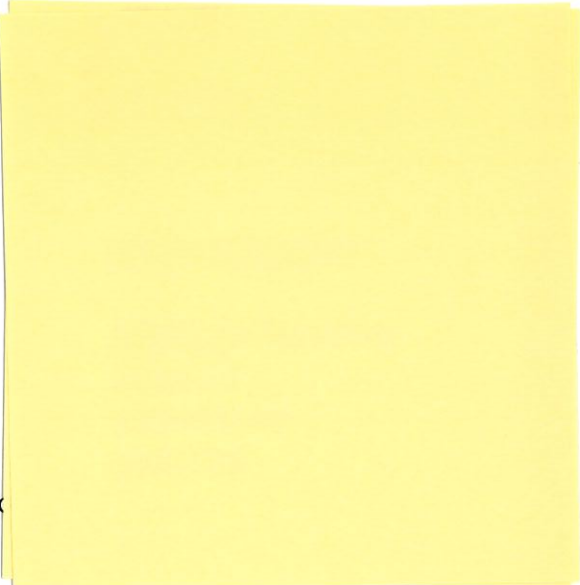
Sort Code

Account Number

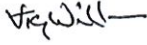
Bank Name

Bank Address

How many signatories are required to authorise payments?



Does your group meet all legal requirements for this project (e.g., Public Liability, insurance, Protection of Children and Vulnerable Adults etc.)	YES <i>It is YOUR responsibility to check</i>
Second Contact for this Application	<i>This is someone in your organisation who we can contact if we want to check the information given</i>
Name	Helen Mouat
Position in the Group	Business Support Manager

Contact Address (Including Post Code)	Citizens Advice Teignbridge 36-38 Market Walk Newton Abbot TQ12 2RX
Telephone	01626 362179
Email	helen.mouat@citizensadviceteignbridge.org.uk
<p>Declaration.</p> <p>I confirm that to the best of my knowledge and belief, the information in this application form is true and correct. I understand that a request may be made for additional information at any stage of the application process. By completing this form, the signatories hereto agree to this information being retained in accordance with the provisions of the Data Protection Act and for that information to be printed in official council publications and forwarded to other agencies as necessary to facilitate this application for grant aid but for no other purpose.</p> <p>Signed  Date 18 December 2024</p>	

If you need any help in completing this form, please telephone the
Deputy Town Clerk & RFO on 01626 201120
or via email: sam.scott@newtonabbot-tc.gov.uk