

MINUTES OF THE MEETING OF THE **EVENTS SUB-COMMITTEE** HELD ON **WEDNESDAY 7th JUNE 2017** AT 7.00 P.M. AT THE TOWN HALL, GREAT WESTERN HOUSE, 9 DEVON SQUARE, NEWTON ABBOT

PRESENT Councillors Mrs L Roberts (Chairman) Presiding
Mrs J Cleave (Vice-Chairman)

Councillors Mrs C Bunday Mrs A Jones (Mayor)
R Hayes M Joyce
M Hocking C N Parker
D Howe M Pilkington
R Jenks K Purchase (Dep Mayor)
M E Ryan

In attendance: Kelly Burridge – Events Co-ordinator
Alexandra Robinson - Committee Administrator
Sally Henley – Town Development Manager

E1. ELECTION OF CHAIRMAN OF THE EVENTS SUB-COMMITTEE 2017/18

Nominations were received for the election of the Chairman of the Events Sub-Committee for the year 2017/2018.

Accordingly, it was

RESOLVED that Councillor Ms L Roberts be elected Chairman of the Events Sub-Committee for the year 2017/2018.

E2. MINUTES

The minutes of the Events Sub-Committee meeting held on 15th March 2017 were received and signed as a correct record.

E3. APPOINTMENT OF VICE-CHAIRMAN OF THE EVENTS SUB-COMMITTEE 2017/18

Nominations were received for the appointment of the Vice-Chairman of the Events Sub-Committee for the year 2017/2018.

Accordingly, it was

RESOLVED that Councillor Mrs J Cleave be appointed Vice-Chairman of the Events Sub-Committee for the year 2017/2018.

E4. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillor Chris Coyle-Moore and Mrs Natalie Hicks, Events Co-ordinator.

E5. INTERESTS TO BE DECLARED

Councillors M Ryan, Mrs C Bunday, M Hocking, C Parker and K Purchase gave notice of their intention to declare personal interests in Minute E9, Newton Abbot Carnival 2017 and Councillor Mrs A Jones gave notice of her intention to declare a personal interest in Minute E8, Armed Forces Day 2017.

E6. PUBLIC PARTICIPATION

None.

E7. TERMS OF REFERENCE

Councillors considered the Terms of Reference for the Events Sub-Committee. It was noted that the Barham Cup was not a Town Council event as it was organised by the Teignmouth Regatta Committee and therefore could be removed from the Terms of Reference. It was also recorded that the Carnival was organised by the Carnival Committee with administrative support from the Events Co-ordinators therefore the document would be amended to reflect that. Following its consideration, it was;

AGREED that the Terms of Reference for the Events Sub-Committee, subject to the minor amendments being made, would be hereby agreed and adopted.

E8. ARMED FORCES DAY

Further to Minute 17/03(E41) the Chairman invited Councillor Mrs Jones to give an update on the funding arrangements and events planned for Armed Forces Day to be held on Saturday 28th October 2017. Councillor Jones was pleased to report that a grant of £1,500 had been awarded from the Armed Forces Day Grants Office and she informed Members of some of the planned events that had been organised with a variety of associations, which included; 'The Old Gaffers'; Candy Girls; The Royal Marine Drum Corp. and H.M.S. Triumph. Councillor Mrs Jones reported that the arrangements were tentative at this stage but that she would be pleased to confirm more details at the next meeting of the Events Sub-Committee. The Chairman thanked Councillor Jones for her efforts to date.

Councillor Mrs A Jones, having declared a personal interest in the item took part in the discussion.

E9. NEWTON ABBOT CARNIVAL 2017

The Chairman invited Carnival Chairman, Councillor Mike Ryan, to update the Sub-Committee on the forthcoming Carnival. Councillor Ryan informed Members that the sale of duck tickets had started and would continue each Saturday and Wednesday. He reported that the 2017 Carnival would start with the Crowning of the Carnival Queen on 24th June at the Clock Tower from 12 noon, the Mayor would be present and all were welcome to attend. Carnival Week would commence 3rd July; the Carnival float was under construction and almost complete. Councillor Ryan thanked all the volunteers for their help to date and for their continued support and invited additional volunteers to act as stewards on 8th July for the Carnival procession. Miss BurrIDGE would email Members with dates and times for attendance for stewards. Members noted their concern at the Wheelbarrow race organised by the Newton Abbot Rotary Club since entrants were required to pay £100 entrance fee and raise at least £30 sponsorship. Members were encouraged to collect raffle prizes which could be stored at the Town Hall prior to the event. Councillor Ryan hoped that it would be another successful year. Councillors endorsed their support for another successful Carnival Programme.

Councillors M Ryan, Mrs C Bunday, M Hocking, C Parker and K Purchase having declared personal interests in the item took part in the discussion.

E10. EVENTS UPDATE

The Chairman referred to the Events Update, previously circulated and invited the Events Co-ordinator to update Members of the Sub-Committee on the programme of events planned over the next few months. Miss BurrIDGE confirmed that the arrangements for each of the events were in hand. Members noted the Events update for the forthcoming summer events.

E11. TOWN DEVELOPMENT MANAGER UPDATE

The Chairman invited the Town Development Manager to provide Members with an update on the forthcoming town centre events programmed throughout the summer. Mrs Henley outlined the details of the following key events:

a) Classic Motor Show

Saturday 10th June, Newton Abbot would host the Classic Motor Show in Courtenay Street up to the Clock Tower. Mrs Henley had purchased key ring torches as a 'memento' for entrants and had organised Samantha Montini to provide a nostalgic musical accompaniment. She hoped for good weather as this was a significant factor in attracting entrants to the event.

b) Moors Otter Trail

Mrs Henley reported that the Otter trail had been launched and Newton Abbot hosted eight of the ninety-four otters located within the gateway towns of Dartmoor. It had already proven to be spectacularly popular and the organisers were considering a second print run of the trail booklet. The scheme encourages visitors to explore the town on foot and given its success Mrs Henley suggested that consideration be given to the Town Council offering a similar scheme in partnership with local businesses next year. She would investigate further and report back to the Council. Councillor Mrs Jones suggested adding posts to Facebook to maintain the enthusiasm.

c) Summer Nights

Mrs Henley had organised three summer evening events; 15th July, 12th August and 16th September, in partnership with Teignbridge District Council and Born Hectic Events. There will be street food and additional stalls from 5pm-9pm to enhance the evening economy. Mrs Henley welcomed the support of Members and emphasised the importance of making the first evening a success to ensure the viability of the second and third dates.

d) Carnival

The Town Development Manager reported that the District authority had organised a market promotion 'Making Markets Matter' to coincide with the Carnival and she had booked Choir '86 to sing at the event.

Mrs Henley noted that these events were testimony to the support of the Town Council in providing a varied programme throughout the year and were repeated annually. She added that the town was near to full occupancy with very few vacancies. This was extremely positive for the town's economy. The Chairman thanked Mrs Henley for her efforts.

E12. ACCOUNTS/INCOME & EXPENDITURE

The Committee Administrator confirmed that no questions had been received in advance of the meeting but she invited Members to use the opportunity to raise questions on the Income/Expenditure statement. Members recorded that they were pleased that all the Band Concerts had been sponsored for this year and they and noted the Income and Expenditure statement for 2016/17.

E13. DATE OF NEXT MEETING

The next meeting of the Events Sub-Committee would be Wednesday 4th October 2017.

Chairman