

MINUTES OF THE **MEETING** OF THE **POLICY & RESOURCES COMMITTEE** HELD ON **WEDNESDAY 22<sup>nd</sup> FEBRUARY 2017** AT 7.00 P.M. AT THE TOWN HALL, GREAT WESTERN HOUSE, 9 DEVON SQUARE, NEWTON ABBOT

**PRESENT:** Councillor M Hocking (Chairman)  
C N Parker (Vice-Chairman)

Councillors Mrs C Bunday M Joyce  
Mrs J Cleave K Purchase  
C Coyle-Moore Ms L Roberts (Mayor)  
R Hayes M Ryan  
D Howe T Ward  
R Jenks

Councillor In attendance: M Pilkington

In attendance: Philip Rowe – Town Clerk  
Sam Scott – Deputy Town Clerk  
Alexandra Robinson – Committee Administrator

By Invitation: Miss Freja Scott-West, Consultant Film Producer,  
Exeter College

**401. WELCOME AND INTRODUCTION**

The Chairman welcomed Miss Freja Scott-West, from Exeter College to the meeting and thanked her in advance of her presentation to Members.

**402. APOLOGIES**

An apology for absence was received on behalf of Councillor Mrs J A Jones.

**403. MINUTES**

The Minutes of the Meeting of the Policy and Resources Committee held on 9<sup>th</sup> November 2016 were received and signed as a correct record.

**404. INTERESTS**

None declared.

**405. PUBLIC PARTICIPATION**

None.

**406. NEWTON'S PLACE**

**A. PRESENTATION OF CORPORATE VIDEO**

The Chairman introduced Miss Freja Scott-West, consultant film producer from Exeter College and invited her to screen a video to Members, produced as part of her college course, to promote the Newton's Place project. The video was to be included as supporting evidence for the application to the Heritage Lottery Fund.

Following the presentation the Chairman invited questions from Members, whereupon they offered Freja their sincere thanks for her efforts. Following discussion the Chairman requested the Town Clerk write a letter of thanks to Miss Scott-West in support of the quality project and film produced for the Town Council.

The Chairman thanked Miss Scott-West for her time and effort in producing an excellent video for the Newton's Place project, following which, Miss Scott-West was invited to leave the meeting.

## **B. NEWTON'S PLACE PROJECT BOARD**

The Chairman invited Councillor Mike Ryan to present the Minutes of the Project Board.

### **(i). NEWTON'S PLACE PROJECT BOARD – 24<sup>th</sup> NOVEMBER 2016**

Arising from the consideration of the report of the meeting it was,

**RESOLVED** that the minutes of the Newton's Place Project Board – held on 24<sup>th</sup> November 2016 be hereby approved and adopted;

### **(ii). NEWTON'S PLACE PROJECT BOARD – 26<sup>th</sup> JANUARY 2017**

Arising from the consideration of the report of the meeting it was noted that the Group and officers had been working on the final document which would be submitted electronically and in hard-copy following the meeting of the Project Board to be held on 23<sup>rd</sup> February 2017. The Mayor and Members offered their sincere thanks to officers involved in the tremendous work involved in producing such a substantial application for the Heritage Lottery Fund.

**RESOLVED** that the minutes of the Newton's Place Project Board - held on 24<sup>th</sup> January 2017 be hereby approved and adopted;

## **407. REPRESENTATIVES ON OUTSIDE BODIES**

The Town Clerk reported that arising from the successful application to the Elector Fund on behalf of the Courtenay Centre, the centre had extended an invitation to all Members of the Town Council to attend the next meeting of their Trustees. The meeting would be held on 9<sup>th</sup> March 2017 and Councillors Mike Joyce and Terry Ward indicated that they would attend.

## **408. ELECTORAL REVIEW OF TEIGNBRIDGE**

Members received the final recommendations of the Local Government Boundary Commission of their review of Teignbridge, (previously circulated). It was noted that the recommendations would be reported to Parliament and be in effect from May 2019. It was noted that whilst the Town Council would be represented by the same number of Councillors there had been a change to the Wards, whereby Buckland and Milber had been combined and a new single Member Ward called 'Brunel' introduced to cover the station area of the town.

The Chairman requested that the Town Clerk make comment to the opinion survey to record the views of the Town Council. Accordingly it was

**AGREED** a) that the review of the Teignbridge Electoral Arrangements be noted and

b) that the Town Clerk be authorised to complete the online opinion survey conducted by the Local Government Boundary Commission following their review of Teignbridge.

409. **NATIONAL ASSOCIATION OF CIVIC OFFICERS PROTOCOL**

Further to minute 16/09(191) Members had agreed to adopt the suggested protocol Marking the death of a senior national figure, as produced by the National Association of Civic Officers for use by the Town Council. The Town Clerk had amended the document (previously circulated) to reflect Newton Abbot and invited Members to make comment. Following discussion it was;

**RESOLVED** that the guidance from the National Association of Civic Officers on marking the death of a Senior National Figure be hereby approved and adopted subject to minor amendments.

410. **CALENDAR AND LIST OF COUNCIL AND COUNCIL MEETINGS**

**A. COMMITTEE STRUCTURE**

The Chairman invited comment from Members on the Committee structure that had been in place for the last year. The Mayor and Members endorsed the structure and it was noted that it allowed for balanced and effective management of Council business between the various committees. Accordingly it was;

**RESOLVED** that the Council Committee Structure be hereby approved and adopted.

**B. CALENDAR OF MEETINGS**

The Chairman invited Members to consider the calendar of meetings scheduled for 2017/18 and noted the dates for office closure during the Christmas and New Year period. Following discussion it was;

**RESOLVED** that the Calendar and List of Meetings and Events be hereby adopted and approved subject to the insertion of the Christmas office closure dates from Midday 21<sup>st</sup> December 2017 reopening 2<sup>nd</sup> January 2018.

411. **HEART OF THE SOUTH WEST - CONSULTATION**

The Chairman introduced the summary of the Green Paper, previously circulated, and invited discussion among Members on the proposed programme. Members noted the lack of available information to make an informed decision. The Chairman reported that he would attend a forum meeting scheduled for 2<sup>nd</sup> March, following discussion it was;

**RESOLVED** that the Chairman, Councillor Mike Hocking and the Town Clerk be delegated to make the online response on behalf of the Town Council prior to the submission deadline of 10<sup>th</sup> March 2017 and to report back to the Policy and Resources Committee in due course.

412. **INCOME & EXPENDITURE**

A. The Committee received and noted the Income and Expenditure statement (previously circulated) for the Policy and Resources Committee. Following consideration, it was

**RESOLVED** that the Income and Expenditure Statement for Policy and Resources Committee for the period 1<sup>st</sup> April 2016 – 31<sup>st</sup> January 2017 be hereby approved and adopted.

413. **DATE OF NEXT MEETING**

The next meeting would be Wednesday 12<sup>th</sup> July 2017.

CHAIRMAN